



Minutes of CN's Policy Health and Safety Committee

Date of Meeting: Wednesday Dec. 16th, 2009

Location: CN Headquarters, Floor 15

Present:

CN Union: D. Williams (CAW – local 100), John Almdal (for B. Kennedy CAW – Council 4000), P. Wright (USW), M. Boucher (TCRC - RCTC), M. Melanson (CNRP), Yves Seguin (IBEW), M. Wheten (TCRC), Nelson Beveridge (TCRC – CTY)

CN Management: M. Cory, S. Fahmy, P. Miller, D. Simpson, S. Berrada

Regrets:

CN Management: K. Creel, J. Liepelt

CN Union: B. Kennedy (CAW – Council 4000)

Guests: Bob Bruder (Eastern region)

Item #	Subject	Action / Discussion	Responsib. / Status
040929C	HSC training (ref. 031217C)	<p>Minutes of Oct. 28th,2009: * Course for instructors is scheduled Nov. 8th -14th in Toronto. * Mike Wheten has been closely involved in the participant list and organizational details.</p> <p>Update Dec. 16th, 2009: *Course for instructors was carried out successfully Nov. 8-14th. 17 instructors were trained. Further instructor training will be carried out as required.</p>	Closed
080924G	Owner Operators	<p>Minutes of Oct. 28th,2009: * Barry Kennedy will deal directly with Paul Miller to deal with any specific issues. Paul will report back to the Policy committee on issues identified and resolved.</p> <p>Update Dec. 16th, 2009: *No issues were raised since last meeting. Any future issues will be brought to the attention of Paul Miller.</p>	Closed
091028B	Annual SMS / HPP conference	<p>Minutes of Oct. 28th,2009: -Policy committee members are invited to participate in the annual SMS/HPP conference Dec. 16th – AM. -Key items suggested for consultation: Safety Culture and implementation / Self audit for HPP. -Additional suggestions for consultation are welcome.</p> <p>Update Dec. 16th, 2009: *SMS/HPP conference was held as planned Dec. 16th AM. Minutes outlining recommendations will be sent to Policy Committee shortly.</p>	Closed
091028C	HSC Effectiveness Process	<p>Minutes of Oct. 28th,2009: -Policy committee will be updated next meeting on: committees assessed, ratings for each, and follow-up actions.</p> <p>Update Dec. 16th, 2009: *An update was provided to Policy committee showing committees who initiated effectiveness process (Annex 1-3). *Focused support to HSC's will continue to progress in 2010. * Date when questionnaire was performed will be added to data sheets for each HSC to understand when future questionnaires will need to be performed.</p>	Closed

091028D	Locomotive cab cleanliness	<p>Minutes of Oct. 28th, 2009: -Michel Cote raised the point that locomotive cab cleanliness is an issue. -It was agreed that Mr Fahmy would be asked to go over the cleaning process next meeting.</p> <p>Update Dec. 16th, 2009: *Sameh Fahmy outlined the process and documentation for cleaning locomotive cabs. This includes a detailed list of cleaning activities carried out during each locomotive trip inspection, as well as standard and semi-annual inspections. * Seat cleanliness was identified as an issue (vacuuming seat); Sameh will emphasize this point with Mechanical.</p>	Closed
091216A	Safety Performance update	*Safety performance update (Annex 4) was provided to Policy committee, including the draft 2010 safety objectives.	Closed
091216B	Dates of Policy committee meetings in 2010	*It was agreed that the 2010 Policy Committee Meetings will be held as follows: Wed. March 31 PM, Tuesday May 25 PM, Tuesday Sept. 7 PM, Wed. Dec. 15 in Montreal HQ (floor 15 VP conf. room) full day (SMS conference and meeting).	Closed
091216C	Integrated audits - Reporting	*Paul Miller described integrated audit process which encompasses accident reporting accuracy. Recent findings include some low severity non- main track accidents which were not reported; these were promptly reported and corrective actions taken.	Closed

- 2009 Policy Committee Meetings: April 29, June 24, Sept 30, Dec 16 in Montreal HQ (floor 15 – VP conf. room) at 13h00.

- 2010 Policy Committee Meetings: Wed. March 31 at 13h00, Tuesday May 25 at 13h00, Tuesday Sept. 7 at 13h00, Wed. Dec. 15 (SMS conference starting at 8h30 and Policy meeting at 13h00). All meetings in Montreal CN HQ (floor 15 VP conf. room).